

500 Poplar View Parkway  
Collierville, TN 38017  
Phone: (901) 457 2310  
BUILDING\_CODES@COLLIERVILLETN.GOV



APPLICATION FOR  
SWIMMING POOL AND SPA  
BUILDING PERMIT

DATE \_\_\_\_\_ PERMIT NO. \_\_\_\_\_ CONTRACTOR LIC. NO. \_\_\_\_\_  
JOB ADDRESS \_\_\_\_\_  
OWNER \_\_\_\_\_ ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_  
ZIP CODE \_\_\_\_\_ PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_ ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_  
ZIP CODE \_\_\_\_\_ PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_  
 POOL     SPA/HOT TUB     IN-GROUND     ABOVE GROUND     GUNITE     VINYL     FIBERGLASS  
POOL / SPA FEE    \$ \_\_\_\_\_    PROJECT VALUATION (MATERIALS, LABOR, PROFIT) \$ \_\_\_\_\_  
CODE SOFTWARE FEE    \$ \_\_\_\_\_  
TOTAL FEE    \$ \_\_\_\_\_    CHECK NO. \_\_\_\_\_    DATE PAID \_\_\_\_\_    DATE ISSUED \_\_\_\_\_

**Applicant shall provide the following forms upon submittal of this application:**

- Topographic Map with Existing Elevations noted (see example on page 2)
- Site Plan with Location of Pool and Dimensions from House and Property Lines

**\*PLEASE INITIAL THE FOLLOWING\***

- \_\_\_\_\_ I acknowledge that it is my responsibility to provide and maintain a secure barrier or temporary barrier around my swimming pool that adheres to the Currently Adopted Swimming Pool and Spa Code during all phases of construction and after.
- \_\_\_\_\_ I acknowledge that a separate fence permit may be required.
- \_\_\_\_\_ I acknowledge that the swimming pool owner is aware of the responsibility to provide and maintain the pool barrier including fences, gates, door alarms, a water surface alarm, and will keep the swimming pool clean, sanitary, and in good repair for so long as the swimming pool exists.
- \_\_\_\_\_ I acknowledge that the pool discharge water must be disposed of to the sanitary sewer through an approved deep seal trap.
- \_\_\_\_\_ I acknowledge that it is my responsibility not to alter the natural flow of lot drainage or to in any way create a negative impact to any adjacent property owner by the installation or placement of a swimming pool.
- \_\_\_\_\_ Full compliance with the Town of Collierville Erosion and Sediment Control Ordinance must be maintained during the construction of this swimming pool by the installation and maintenance of silt fences or other erosion control measures.

In making application for any type of building permit, the applicant states that the information given is, to the best of their knowledge, true and accurate. It is understood and agreed by the applicant that any error, misstatement, or misrepresentation of fact, either with or without intention on their part, such as might, if unknown cause a refusal of this application or any alteration or change in plans made without the approval of the Building Official subsequent to the issuance of any building permit, shall constitute sufficient grounds for the revocation of such permit.

**FOR INSPECTIONS CALL: (901) 457-2310**  
**EMAIL: BUILDING\_CODES@COLLIERVILLETN.GOV**

HOMEOWNER SIGNATURE: \_\_\_\_\_

CONTRACTOR SIGNATURE: \_\_\_\_\_

**PERMIT VOID: If construction does not begin within (6) six months from the date permit issued; if more than (6) six months elapses between inspections; if incorrect information is given on this permit application.**

Engineering Div. \_\_\_\_\_

DATE \_\_\_\_\_ PERMIT ISSUED  
SIGNED \_\_\_\_\_